

31A

NAVY CHILDREN SCHOOL, VISAKHAPATNAM
DETAILS OF QUALIFICATIONS REQUIRED FOR ALL VACANCIES

REGULAR APPOINTMENTS

1. **POST GRADUATE TEACHER (PGTs).**

(a) **Eligibility condition for PGT (Physics).** Master Degree (in Physics) studied as regular course and qualified with at least 60% (aggregate) marks from a recognised University / Institution.

(b) **Qualifications:-**

(i) Bachelor of Education studied as a regular course with at least 50% marks from recognised Institution/ University.

(ii) Should have studied requisite subject at both Senior Secondary and Graduation levels.

(iii) **Age limit** : Age to be between 21 to 50 years as on 01 Jul 24.

(iv) Weightage will be awarded to the candidates who have qualified CTET/ STET with a valid qualifying certificates.

(v) Should have good personality with excellent communication skills in English and ability to communicate in Hindi.

(vi) Should have working knowledge of computer and should be proficient in using Microsoft Office software.

(vii) The upper age limit for ex-NCS teachers will be relaxed by the number of years of his/ her carried forward experience of teaching in previous NCS, subject to the individual's age not exceeding 55 years.

CONTRACTUAL APPOINTMENTS

2. **Trained Graduate Teacher (TGTs)**

(a) **Eligibility conditions for TGT (English).** BA/ BSc Degree studied as regular course and qualified with at least 60% (aggregate) marks with relevant subject from a recognised University / Institution.

(b) **Eligibility conditions for TGT (Hindi).** BA/ BSc Degree studied as regular course and qualified with at least 60% (aggregate) marks with relevant subject from a recognised University / Institution.

(c) **Eligibility condition for TGT (Sanskrit).** BA/ BSc Degree studied as regular course and qualified with at least 60% (aggregate) marks with relevant subject from a recognised University / Institution.

(d) **Eligibility condition for TGT (Science).** BSc Degree studied as regular course and qualified with at least 60% (aggregate) marks with relevant subject from a recognised University / Institution.

(e) **Qualifications.**

(i) Bachelor of Education in relevant subject as a regular course and qualified with at least 50% marks from a recognised University/ Institution.

(ii) Should have studied relevant subject at Senior Secondary also.

(iii) **Age limit** : Age to be between 21 to 50 years as on 01 Jul 24.

(iv) Weightage will be awarded to the candidates who have qualified CTET/ STET with a valid qualifying certificates.

(v) Should have good personality with excellent communication skills in English and ability to communicate in Hindi.

(vi) Should have working knowledge of computer and should be proficient in using Microsoft Office software.

(vii) The upper age limit for ex-NCS teachers will be relaxed by the number of years of his/ her carried forward experience of teaching in previous NCS, subject to the individual's age not exceeding 55 years.

3. **Primary Teacher (PRTs)**

(a) **Eligibility conditions for PRT (General).** Bachelor's Degree completed as a regular course from any University recognized by the Govt of India/ UGC/ AICTE, with minimum 55% marks in aggregate.

(b) **Eligibility conditions for PRT (Music).** Bachelor's Degree completed as a regular course from any University recognized by the Govt of India/ UGC/ AICTE, with minimum 55% marks in aggregate.

(c) **Eligibility conditions for PRT (Counsellor).**

(i) MA in Psychology completed as a regular course from any University recognized by the Govt of India/ UGC/ AICTE, with minimum 55% marks in aggregate.

(ii) Diploma/ Certificate course in Counselling.

(d) **Qualifications.**

(i) Bachelor of Education Degree or equivalent completed as a regular course from a college/ university recognised by Govt of India/ AICTE/ UGC/ National Council of Teachers Education with atleast 50% marks.

- (ii) Age to be between 21 to 50 years as on 01 Jul 24.
- (iii) Preference will be given to candidates having experience of teaching in reputed primary/ secondary public school(s) and weightage points will be awarded to the candidates who have qualified CTET/ STET with a valid qualifying certificates.
- (iv) Should have good personality with excellent communication skills in English and ability to communicate in Hindi.
- (v) Should have working knowledge of computer and should be proficient in using Microsoft Office software.
- (vi) The upper age limit for ex-NCS teachers will be relaxed by the number of years of his/ her carried forward experience of teaching in previous NCS, subject to the individual's age not exceeding 55 years.

4. **Eligibility conditions for Kindergarten Teacher (KGTs)**

- (a) BSc/ BA/ BCom Degree & Diploma of Montessori/ Nursery Teacher Training from recognised universities/ institutions.
- (b) Age to be between 21 to 50 years as on 01 Jul 24.
- (c) Candidates should have minimum one year of relevant teaching experience.

5. **Eligibility conditions for Estate Manager (EM)**

- (a) Bachelor Degree (or Equivalent qualification in Armed Forces) with adequate knowledge of clerical duties.
- (b) Ability to correspond independently in English.
- (c) Preference will be given to the candidates having at least 5 years experience in handling of office work in the rank of PO or equivalent in Army and Air Force and/ or above ranks.
- (d) Minimum 05 years experience in overall maintenance school work.
- (e) Basic Computer Knowledge.
- (f) Age to be between 21 to 50 years as on 01 Jul 24.

6. **Eligibility conditions for Data Entry Operator (DEO).**

- (a) Bachelor Degree (or Equivalent qualification in Armed Forces) with adequate knowledge of clerical duties.
- (b) Ability to correspond independently in English.

- (c) Preference will be given to the candidates having at least 5 years experience in handling of office work in the rank of PO or equivalent in Army and Air Force and/ or above ranks.
- (d) Good working proficiency in MS Excel, Word and Power-point software.
- (e) Age to be between 21 to 50 years as on 01 Jul 24.

ADHOC APPOINTMENT

7. **Eligibility conditions for Speech Therapist (SLT).**

- (a) Candidates must have completed a Bachelor's Degree in Speech and Hearing Sciences or a related field from a recognized university.
 - (b) Ability to correspond independently in English.
 - (c) Age to be between 21 to 50 years as on 01 Jul 24.
-

PROCEDURE FOR APPLYING FOR VACANCIES
AT NAVY CHILDREN SCHOOL

1. Interested candidates are required to submit duly filled application forms (available at school website www.ncsvizag.edu.in) along with self-attested photostat copies of educational qualifications, experience and co-curricular activities in the school office (Secondary Wing, NSB) between **0900 to 1300 h** by **24 May 2024**. Passport size photograph should also be affixed on the application form.
2. Shortlisted candidates alone will be contacted for the written test and those qualified in the Written Test only will be contacted by phone or email for interview.
3. Applicants willing to apply for multiple posts need to fill in a separate application along with all relevant documents. Shortlisted applicants must submit the examination fee of Rs 100/- (for each post) in the office on the day of written examination.
4. For any other clarifications candidates may contact Principal on telephone: 0891-2740283/ 2812409.